

2017 Spider Internship Fund Student Application

Directions:

1. Complete the required [UR Summer Fellowship Common Application](#) first.
 2. A resume is required for this application. Use [Career Services' resume rubric](#) to draft and edit your resume. **Have you been through Resume Check? You cannot apply for a Spider Internship Fund until you complete [the resume check process](#).**
 3. Review the Spider Internship Funds Application Rubric below. The SIF committee will use this tool to evaluate your application. Please reference these criteria as you create your application.
 4. Answer the questions below and save as a Word document. Be as specific and detailed as possible in your answers. **Your final application should be between 1-2 pages in length.**
 5. When the application is complete, upload it to your "Documents" tab in SpiderConnect as "UR Summer Fellowship application." Save the file as "**Last Name SIF Application 2017.**"
 6. To apply, return to the Spider Internship Fund opportunity posting and click "Apply." Attach your resume and application document. Click "Submit."
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Name:

Please indicate the name of your first choice internship site:

Have you received a UR Summer Fellowship award in a previous summer (A&S Summer Research, Spider Research Fund, Jepson Research Fund, Burrus Fellowship, Chaplaincy Fellowship, Urban Education Fellowship, Spider Internship Fund)? If so, please specify the award and summer received:

1. Describe the type(s) of internship(s) you are seeking this summer.
2. Why do you want to intern this summer?
3. What steps have you taken so far to secure a summer internship? Be specific. Include organization names, application timelines, and any other information you have to demonstrate the work you have done in preparation for a summer internship.
4. List 3-5 specific goals your summer internship will help you to achieve. Consider academic, career, and personal learning goals. Use concrete, measurable terms (i.e., specific skills you will gain, projects you hope to complete).
5. Please tell us anything else you think would be relevant and helpful in evaluating your application.

Spider Internship Fund Scoring Rubric 2017

- **Accept:** Applicant has sufficiently met stated criteria for funding
- **Deny:** Applicant has not sufficiently met stated criteria for funding

Criteria
Submitted resume is acceptable in format and content
Application (excludes resume) is high quality and demonstrates attention to detail in completion: <ul style="list-style-type: none">a. It is clear the student put substantial effort into completing the application;b. Application is free of spelling and grammatical errors;c. Applicant adhered to all application instructions;d. Questions were answered fully, and each item was addressed as requested;e. And application demonstrates research and forethought into desired internship experience.
Application demonstrates how the internship will benefit the student academically, professionally, and/or personally: <ul style="list-style-type: none">a. Applicant adheres to instructions, constructing 3-5 goals;b. Goals are concrete and committee can determine the goals can be measured;c. Applicant created a tangible connection between the internship opportunity/ies described in the application and the goal statements;d. And applicant demonstrates how the desired internship will create forward progress in academic, career, and/or personal development.
Application clearly demonstrates student's progress toward obtaining an eligible summer internship opportunity.