Office of the Chaplaincy
Summer Internship Application

Please type your responses to the following questions and upload the document to your Documents Tab in SpiderConnect.

**STUDENT INFORMATION**

Full name:
E-mail:
Expected graduation date:
Are you returning to UR in the 2016-2017 academic year?

**PROPOSED INTERNSHIP SITE INFORMATION**

**Proposed internship Site #1**
Site name:
Site address:
Site telephone number:
Name of site supervisor:
Title/position of site supervisor:
Email of site supervisor:
Phone number of site supervisor:
How many hours do you plan to work per week?
How many weeks will your internship last?

Have you spoken with this proposed supervisor about the purpose and goals of this internship, your role and contribution to the organization, your anticipated learning outcomes, your responsibilities as an intern, and what the expectations are of the supervisor in being a part of the internship?

Do we have your permission and the supervisor's permission to contact him/her regarding plans for the internship and questions about your application?

**Proposed Internship Site #2**
Site name:
Site address:
Site telephone number:
Name of site supervisor:
Title/position of site supervisor:
Phone number of site supervisor:
Email of site supervisor:
How many hours do you plan to work per week?
How many weeks will your internship last?

Have you spoken with this proposed supervisor about the purpose and goals of this internship, your role and contribution to the organization, your anticipated learning
outcomes, your responsibilities as an intern, and what the expectations are of the supervisor in being a part of the internship?

Do we have your permission and the supervisor's permission to contact him/her regarding plans for the internship and questions about your application?

**INTERNSHIP DESCRIPTION**

*For the following questions, please provide information only about your first choice internship site. If you are unable to secure an internship with this organization, then we will ask that you complete these questions for another site at a later date.*

**Please limit your responses to 250 words per question on the following questions.**

1. Please explain why you are interested in this internship and describe how this internship connects your faith commitments with your professional aspirations.
2. Outline the mission, goals, and activities of the organization with which you would be serving as an intern. If applicable, please include a web address where we may find additional information.
3. What type of work will your internship entail? Please name and describe your responsibilities in detail.

**STUDENT BACKGROUND AND EXPERIENCE**

*For the following questions, please provide information only about your first choice internship site. If you are unable to secure an internship with this organization, then we will ask that you complete these questions for another site at a later date.*

**Please limit your responses to 250 words per question on the following questions.**

1. What has been your involvement in religious life before you came to the University of Richmond and while attending UR?
2. How has your engagement with religious life informed your interest in pursuing this internship?
3. List coursework or research that you have completed relevant to this internship.
4. Please provide additional information that you would like for the committee to consider during the selection process.

**SUMMER COMMITMENTS**

Please list any employment or other significant time commitments that you anticipate for summer 2016.