Please submit your completed application and supporting materials by 12:00 noon on Monday, February 12, 2024. *The application is to be completed online in SLATE.

Required Information and Application Questions

After entering your personal information, you will answer these following questions

RESEARCH FELLOWSHIP

1. If you are applying for Jepson Research funding, you will select **Jepson Research** in the section asking for which research fellowship would you like to be considered.

FACULTY MEMBER

2. You will need to enter the full name of the faculty member with whom you'll be working.
    a. **Have you discussed this research project with your faculty member?** Yes or No
        i. If you select NO, you will see this message→ *You are strongly encouraged to reach out to a faculty member prior to completing this application. You may save your progress and return at any time.*

SECOND FACULTY MEMBER

3. **Will there be a second faculty member for this project?** Yes or No
    a. If you select yes, then you will need to provide the full name of the secondary faculty member.

APPLICATION TYPE

4. In application type you are to choose either: Individual or Team
    a. Unless you have been previously notified about a Research **Team**, please leave this set **to Individual Application.**

RESEARCH (Questions about LOCATION, RESIDENCE, ADDITIONAL FUNDING, ETC.)

5. **The first question asks, "If you receive a fellowship where you will conduct your summer research**? On Campus or Off-Campus
    a. Regardless of your answer, you will be asked a series of questions about where you will conduct your research; details regarding the country/state/city where you will be residing; if you will receive other compensation, and if yes, how much. Also, if you indicate that you will be residing outside of the United States additional fields will populate, asking if you are interested in Weinstein Grant money for international travel. You will be required to provide additional information later in the application if you want to apply for Weinstein money.

RESEARCH QUESTIONS

6. **TITLE:** Provide the title of your project
7. **RELEVANT COURSEWORK:** List any coursework that prepares you for this research experience.
8. **ACADEMIC BACKGROUND:** Describe any additional academic experience that has prepared you for this project.
9. **AIMS:** As concisely as you can, state the aims of your project. What are the specific questions you seek to answer?
10. **BACKGROUND and SIGNIFICANCE:** Why do you want to answer this question? What is known and not known in this area of inquiry? (Please provide citations from the relevant literature.) What literature will your project engage? Is there a controversial idea you propose to address or missing information you propose to provide?
11. **PROJECT DESIGN and METHODS:** Describe the design of your project and explain how the methods and design of your project will answer the questions you pose. How does your project design compare to other approaches to questions in this field? For example, are you examining a new collection of data or utilizing a

new analytical approach?

12. **IRB:** Does this research involve human or animal subjects requiring IRB (Institutional Review Board) or IACUC (Institutional Animal Care and Use Committee) approval? Has IRB/IACUC approval been obtained? Yes or No
13. **Literature Cited:** Provide a full literature review and bibliography of works cited.
14. **Letter of Endorsement/Recommendation:** Each applicant is required to submit a letter of recommendation/endorsement from a sponsoring faculty member. When you have identified your recommender(s), you will have to provide their information (Full Name, Title, Position, Email/Telephone, Organization, etc.). Be sure to identify the correct type of recommendation. Recommenders will immediately receive an email, including a link to a recommendation form. You will be notified via email when each recommendation has been submitted and you will be able to check the status at any time in your portal. *It is extremely important that you enter the correct name(s) and Email(s) of your recommender/sponsor.
15. **Your letter of endorsement is due by noon on February 12, 2023.**

Questions about Jepson School summer research grants should be directed to:
Dr. Kerstin Soderlund
Associate Dean for Student and External Affairs
Jepson School of Leadership Studies, 123 Jepson Hall
Email: ksoderlu@richmond.edu